

ENVIRONMENTAL POLICY

CONTENTS

1. General Statement of Policy
2. Arrangements for Reducing Impact on the Environment:
 - 2.1 Sourcing of Materials
 - 2.2 Production
 - 2.3 Waste & Recycling
 - 2.4 Energy
 - 2.5 Transport and Distribution
 - 2.6 Clients
 - 2.7 Industry
 - 2.8 Training & Performance Monitoring / Reporting



1. General Statement of Policy

IDD Contracts Ltd identifies the need to carry out aspects of its operations whether direct or through its subsidiaries, so as to have minimum impact on the existing environment.

It is committed to implement and promote an overall awareness in relation to our environment so far as is reasonably practicable.

This shall be achieved by the following;

- Reviewing all working procedures and practices which have an impact on our environment.
- Examination and assessment of all plant and machinery which may have an environmental impact.
- Provide suitable information and training to our employees and others working under our control on the necessity to carry out their duties such that any environmental impact is minimised.
- Promoting awareness of the IDD Contracts Ltd Environmental Policy Statement
- Notifying employees and other personnel working at locations where IDD Contracts Ltd operates of the company's current environmental procedures, recycling processes and initiatives.
- Project Management personnel have day to day responsibility to ensure that the company's on site activities are conducted in an environmentally friendly manner. Such activities are reviewed and audited by the Company appointed Health & Safety Consultants as part of their site inspection disciplines.

2. Arrangements for Reducing Environmental Impact.

2.1 Sourcing Materials.

To utilise raw materials and processes which have a minimum demand on the environment.

Take positive action to conserve resources with paying particular attention to scarce or non-renewable sources. This is achieved by;

Evaluating environmental impact considerations when:

- Ordering materials / products.
- Considering potential suppliers of such materials / products.

Where practicable to do so, IDD Contracts Ltd will work with our clients to evaluate ways of cutting our carbon footprint. Examples of how this can be achieved include:

- Sourcing materials locally where practicable to do so.
- Bulk delivery / storage of materials where practical to do so.
- Retaining surplus materials for use elsewhere.
- Ordering materials in appropriate sizes / quantities to minimise the potential for generating excessive production waste.

2.2 Production.

Where possible to use environmentally friendly materials which last, may be recycled and/or reconditioned, and are energy efficient and produce or create minimal harmful waste when ultimately disposed of.

To ensure that the environmental impact from the company's production methods are reduced to the lowest level possible. Examples of how this is achieved are as follows;

- When specifying cutting equipment, use saws with cold cutting blades in preference to conventional chop saws which generate heat.
- Reduce the amount of dust deposited in to the atmosphere by containing such dusts as source i.e. plaster /wood dust produced through cutting activities being controlled at source by using cutting equipment with local extraction units attached.
- Adequately controlling noise generated through production processes.

- Ensuring that work equipment is strictly used & maintained in accordance with the equipment manufacturer's recommendations and when additional / replacement equipment is required, ensure that such equipment is evaluated / sourced on the basis of current invention, and task / operational requirement in addition to any financial considerations.

2.3 Waste and Recycling

- To minimise the waste produced through the businesses activities and look for innovative ways to re-use processed generated materials and products. Effective waste management processes form an integral part of the Health & Safety Consultants audit remit and it is their responsibility to ensure that this discipline is effectively controlled in all locations where IDD Contracts Ltd operates.
- To ensure that materials production 'off cuts' are re-used elsewhere in other areas where practical to do so. For example 'off cuts' from a sheet of plasterboard are retained to be used production areas with a smaller material requirement.
- To consider suitable economic supplies of recycled materials.
- Certain production waste i.e. plasterboard / wood shall be separated at source and either disposed off in accordance with the client's on site waste management provisions, or alternatively (where the company is responsible for the removal and subsequent disposal of such waste) either be disposed of by a designated licensed waste contractor as appointed by IDD Contracts Ltd or alternatively disposed of by the company at a licensed waste transfer station in accordance with Local Authority requirements. Either way, copies of appropriate waste disposal documentation shall be retained by the company and made available to our clients upon request.

2.4 Energy

- To reduce the overall contribution of the businesses global warming by optimising energy usage. Examples of how IDD Contracts Ltd optimizes energy use include;
 - Ensuring that electrical items within our office environment are turned off when the offices / factory buildings are empty overnight.
 - Ensuring that energy producing equipment is serviced / maintained in accordance with manufacturer's recommendations.
 - Effective evaluation of the businesses energy requirements.

2.5 Transport and Distribution

- To utilise efficient distribution and transport systems for goods and personnel. Examples of how this is achieved includes;
 - A reduction in the number of company owned vehicles / cars.
 - Encouraging personnel to use public transport in preference to using cars on company business where practicable to do so.
 - Effectively managing internal transport to ensure that vehicle loads are effectively maximised / restricted to essential journeys only and where practicable to do so company vehicles only travel on the road network outside rush hour periods.

2.6 Clients

- To provide information as necessary to enable manufactured items to be properly used, stored and disposed of so as to avoid damage to the environment.
- To evaluate all aspects of our operations with our clients and their sub-contractors to ensure that environmental impacts across all production areas where IDD Contracts Ltd has an interest are reduced to the lowest levels practicable, and offer advice to others as necessary.

2.7 Industry

- To play an active role where possible in development of good environmental practice in the industry through seeking Directorships and collaborating with other businesses.

2.8 Training & Performance Monitoring / Reporting.

- Ensure that all employees and others working under the direct control of IDD Contracts Ltd are in a position to improve environmental performance by providing appropriate information, training and consultation processes as required and ensure that such processes are constantly reviewed and amended as required.

It is the responsibility of the incumbent IDD Contracts Ltd Health & Safety Advisor to ensure that all personnel working under the direct control of the company consistently work to our minimum environmental standards and to review & amend such standards and work practices as and when required. This duty is discharged by way of regularly auditing the current environmental standards being achieved in IDD Contracts Ltd production areas and reporting / commenting on such standards to our site production management / our clients and Company Directors by way of audit reports.

ENVIRONMENTAL POLICY STATEMENT

1. This 2012 revision of the Environmental Policy for IDD Contracts Ltd (the Company) further consolidates and reinforces the corporate commitment to carry out its operations so to have minimum impact on the environment at all locations where the company is operating.
2. The Directors of IDD Contracts Ltd requires that environmental planning and applications be treated with the same degree of diligence as other Company objectives, including quality, client satisfaction and production. To this end, IDD Contracts Ltd will continue to review and develop our Company environmental procedures, using authoritative guidance and risk assessment techniques, thereby reinforcing that its environmental procedures are current and up to date.
3. The Directors are committed to ensuring that sufficient resources, including fiscal, personnel and training, are allocated to achieve the environmental objectives of the Company.
4. The Company is committed to implement and promote an overall awareness in relation to its environmental procedures so far as is reasonably practicable. This shall be achieved by:
 - Constantly reviewing / internal auditing of all working applications and systems which have an impact on our environment.
 - Examination and assessment of all plant and machinery which may have an environmental impact.
 - Provide suitable information and training to our employees and others under our control on the necessity to carry out their duties such that any environmental impact is minimised.
 - Implementing re-cycling procedures where practical to do so.
5. To implement this policy and to comply with our legal obligations we have developed environmental processes and procedures. Compliance with these procedures / systems shall be a mandatory requirement for all staff and service providers.
6. Awareness of this Statement shall be notified to all personnel at Induction and also prominently displayed at all company locations and drawn to the attention of all individuals.

Signed: *N Freeborn*

Date: 1st March 2013

Director